**Virtual Consultation for IPS Quality Improvement**

**Part B: Summary and Recommendations Report**

Site name:

Date completed:

Completed by:      and

Sources of information:

* Individual interviews: [ ]  IPS supervisor, [ ]  IPS supervisor’s supervisor, [ ]  two to three IPS specialists, [ ]  two care coordinators/mental health practitioners, [ ]  Vocational Rehabilitation counselor, [ ]  agency manager, [ ]  two clients, [ ]  school counselor, [ ]  two family members
* Observations: [ ]  IPS unit meeting, [ ]  mental health treatment team meeting
* [ ]  Four reviews of client charts

Thank you for arranging the opportunity to conduct a virtual review of your IPS program. During the of COVID-19 when in-person IPS fidelity reviews are not recommended, IPS trainers/state leaders offer the opportunity to review the quality of IPS services and provide recommendations to improve IPS implementation. The goal is to highlight program strengths and areas for improvement to help people gain successful employment. This report is intended to give the IPS program ideas for continued growth.

**Summary**

IPS program’s strengths:

Positive ways that the agency supports the IPS program:

Areas for improvement:

**Recommendations**

*Trainers: Check all that apply and add recommendations.*

[ ]  Recommendations for improving outreach and engagement strategies:

[ ]  Recommendations for improving individualized job searches:

[ ]  Recommendations for developing employer relationships:

[ ]  Recommendations for helping clients learn about jobs and careers:

[ ]  Recommendations for timely individualized follow-along job supports:

[ ]  Recommendations for assisting clients learn about and apply to school or vocational technical programs:

[ ]  Recommendations for improving the IPS team meeting:

[ ]  Recommendations for incorporating discussions on clients’ employment plans in the mental health treatment team meeting:

[ ]  Recommendations for providing integrated team-based services:

[ ]  Recommendations for improving the partnership with Vocational Rehabilitation counselors:

[ ]  Recommendations for including family members:

[ ]  Recommendations for improving agency support of the IPS program:

[ ]  Recommendations for improving chart documentation: